General Services Administration

Environmental Protection Agency (EPA) Wynkoop Building Interior Tenant Finish Project

1595 Wynkoop Street Denver, Colorado

Weekly Progress Report #20



Week of June 4, 2018



GSA Task Order Number: 47PJ0017F0176

GSA Contract Number: GS-00-P-15-LY-A-7000

TASK ORDER AND REPORT DESCRIPTION

Parsons will assist General Services Administration (GSA) by providing construction management services and oversight during building renovations at the U.S. Environmental Protection Agency (EPA) Region 8 Headquarters offices, located at 1595 Wynkoop Street, Denver, Colorado.

Parsons construction manager (CM) will provide part time support to this Task Order and will be the federal owner's representative, responsible for review, oversight, and validation throughout construction and responsible for ensuring the construction sequence of operations, budget and schedule meets the owner requirements while allowing for the successful completion of the EPA Wynkoop Building Renovation Project.

The project consists of the renovation of approximately 143,000 ANSI/BOMA Office Area (ABOA) square feet of interior finish throughout 7 of the 9 building floors (i.e., floors 1-7). This project will be performed, by the General Contractor (GC), Boots Construction Co., in five phases as summarized below:

Phase I: Floors 3 & 4 – Furniture move out, construction, furniture return.

Phase II: Floor 5 – Furniture move out, construction, furniture return.

Phase III: Floor 6 – Furniture move out, construction, furniture return.

Phase IV: Floor 7 – Furniture move out, construction, furniture return.

Phase V: Floors 1 & 2 – Construction, move excess furniture to Federal Center.

This document lists the overall activities observed by Parsons in support of the EPA Wynkoop Building Renovation Project for the week of June 4, 2018.

2.0 ACTIVITIES FOR THE WEEK OF JUNE 4, 2018

2.1 CONFORMANCE WITH PLANS AND SPECIFICATIONS

It was recently discovered that a few select locations on the Plans for the 3rd floor show conflicting wall design specifications (i.e., both deck-to-deck and deck-to-ceiling grid wall designs can be interpreted at these select locations). Currently, there are discussions regarding these details and whether they should be constructed deck-to-deck or deck-to-ceiling grid. Dilemmas associated with these two details are as follows:

1. Deck-to-deck wall design provides more effective sound barrier conditions between offices but creates problems with return air ventilation conditions above the ceiling grid (e.g., channeled, or funneled return air above the ceiling grid due to deck-to-deck wall



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- construction changes the return air vacuum conditions and causes ceiling tiles to vibrate or be sucked up).
- 2. Deck-to-ceiling grid wall design provides less effective sound barrier conditions between offices but allows for proper return air conditions and avoids problems with ceiling tiles.

2.2 CONFORMANCE WITH PROJECT CONSTRUCTION SCHEDULE

Currently, Boots Construction has stated that they are twenty-one (21) days behind schedule due to delays regarding security (GSA/EPA approvals and tasks associated with changes). Contractor will attempt to make up this delay throughout the following phases of work. Waring has provided GSA/EPA notification detailing the specifics regarding these delays.

2.3 ACTIVITIES PERFORMED DURING THE WEEK OF JUNE 4, 2018

Phase 1 − Floors 3 & 4:

- Resume door security hardware installations at elevator lobby areas on 3rd & 4th floors.
- Resume working on punch list items on 3rd & 4th floors.

Phase 2 – Floor 5:

- Negative pressure observed in the construction area.
- Resume HVAC, electrical, and security installations.
- Continue framing, drywall, and door frame installations.
- Underfloor fan power box completed installation in 5143.
- VAV installation complete.
- Fire alarm rough-in installation complete.
- Begin framing and in-wall electrical inspections.
- Resume HVAC sub-floor modifications.
- Resume security installations.
- Completed pulling security cables.
- Removed water fountain.
- Filled in cubby near 5F22.

Building Roof Antenna:

- Prepare to install structural steel fall protection railings around pit.
- Prepare to install additional antenna support anchors.

Parking Level P2:

Prepare to make fencing modifications.

2.4 DISCUSSIONS DURING THE WEEK OF JUNE 4, 2018

 Discussions are ongoing regarding wall construction designs and whether to implement the deck-to-deck or deck-to-ceiling grid option. To avoid additional delays, Boots will resume



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- wall framing on the 5th floor and will frame walls deck-to-deck but will only drywall to top of ceiling grid. Following EPA/GSA decision on final wall design, Boots will address as appropriate.
- Phase I Punch List items for the 3rd & 4th floors are approximately 75% complete. Boots anticipates having all items completed within the next week. Awaiting material delivery to complete the remaining tasks.
- GSA finalizing Leasing Agreements #8.
- Discussions regarding how best to makeup currently project delays (21 days) are ongoing.
- Waring submitted potential Change Order #20 for work station signage (\$33,887.07; see Attachment I). The proposed amount of name tags does not match the actual number of cubes on the floors. The 3rd floor has 91 new cubes and the proposal states that there are 214 new cubes. GSA believes the price is too high and will need to be adjusted.
- Ceiling cloud configuration and lighting fixture finishes near conference room 5148 are currently being discussed. GSA/EPA are waiting for RFI from Boots regarding these issues before making final decision.
- LINX stated that the remaining Phase 1 item is the IG installation. LINX would like to complete the installation late next week. Grace still requires the MAR document and the alarms still need to be verified. The permit and inspection can only occur after the IG installation.
- LINX stated that the cabling has been completed on the 5th floor.
- The Security Phase 1 Punch walk is tentatively scheduled for June 20th, with Grace and Bruce in attendance.
- Discussion of the card readers on the 2 doors on the 5th floor leading out to the terrace. These doors will have the card readers on the outside, if people get trapped there is a call box on the card reader they can use to get back in.
- The 4th floor alarm was going off the morning of June 6th. The key override did not work. The security guards had to press the handicap automatic door button to silence the alarm. Boots stated the magnetic locks were not shutting off correctly and that the key overrides were installed backwards. The issue is being investigated.
- Buehler stated that ¾ of the records content has been moved over. They predict to have the rest of the records completed along with the library content on Monday, June 11th.
- Grace stated that all contractors need to have their badges displayed at all times.
- Eddie stated that next Thursday, June 14th, EPA will be having a teleworking day and that the building will be essentially closed. All participants for the meeting will have to call in.



2.5 RFIS AND SUBMITTALS

Charlie Peterson, GSA Project Manager, to be the point of contact (POC) for all submittals.

RFIs:

No RFIs were received this week.

Submittals:

No Submittals were received this week.

Parsons CM is maintaining a Submittals log as a separate deliverable to GSA.

2.6 CHANGE ORDERS:

Please refer to Attachment 1 for a detailed and updated log of change orders for this project.

2.7 Drawing Redline Notes:

There were no redline mark-ups recorded during this period. Parsons CM is maintaining a Redlines log as a separate deliverable to GSA.

2.8 Two week look ahead & critical path items provided by the Contractor:

Two Week Look Ahead:

- Phase I Punch List items resolution for 3rd & 4th floors;
- Begin ceiling grid patch on 5th floor;
- Begin field measure glazing on 5th floor;
- Begin above ceiling modifications on 5th floor;
- Install new drinking fountain on the 5th floor; and
- Begin primer & 1st coat of paint on 5th floor.
- Underfloor fan power box inspection on the 5th floor.

Critical path activities or pending resolutions:

• Security – complete security hardware and software installation for 3rd & 4th floors.

2.9 PUNCH LIST ITEMS TO CLOSE OUT EACH PHASE OF WORK:

Please refer to Attachment 4 for the updated Punch List items to be resolved for Phase I.



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3.0 CONSTRUCTION PROGRESS PHOTOGRAPHS WEEK OF MAY 28, 2018



1. Framing wall complete between offices 5167 and 5166.



2. View of framing and the above ceiling HVAC unit in office 5176.





3. Drywall installation for offices 5142, 5143, and conference room 5148 on the 5th floor.

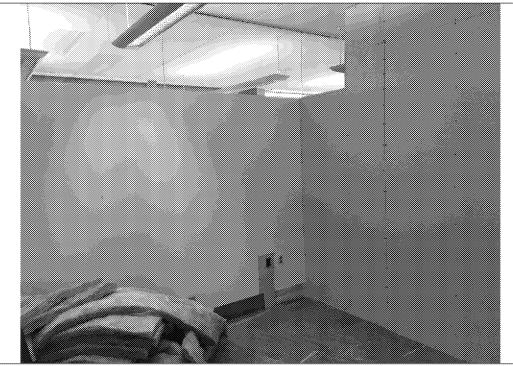


4. Mudding, tapping, and door frame installation for offices 5142, 5143, and conference room 5148 on the 5^{th} floor.





5. Drywall installed in office 5115.

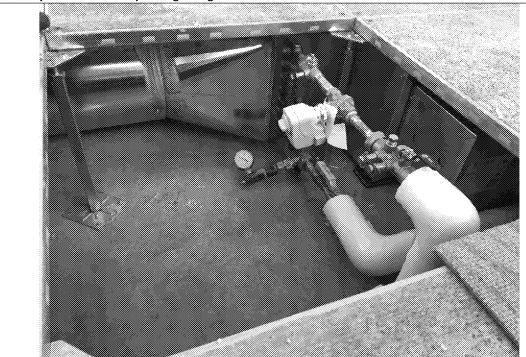


6. Drywall installed in office 5114.

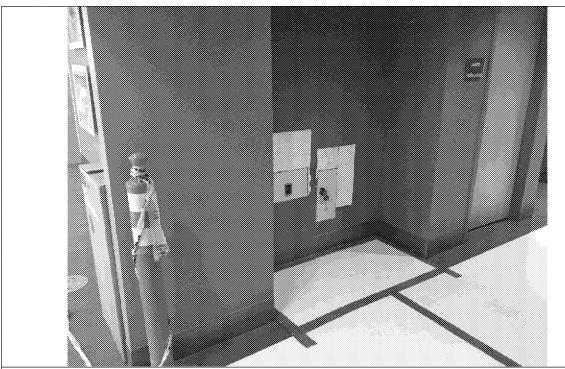




7. Security work and cable pull beginning on the 5th floor.



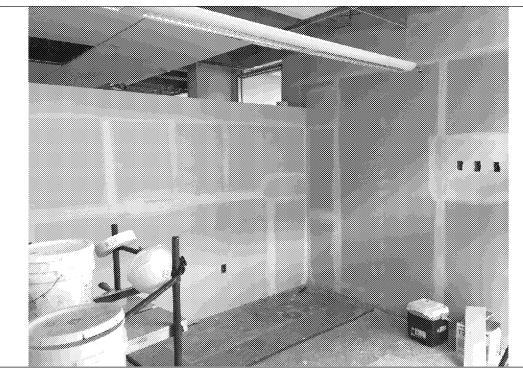
8. Subfloor fan power box installed in office 5143.



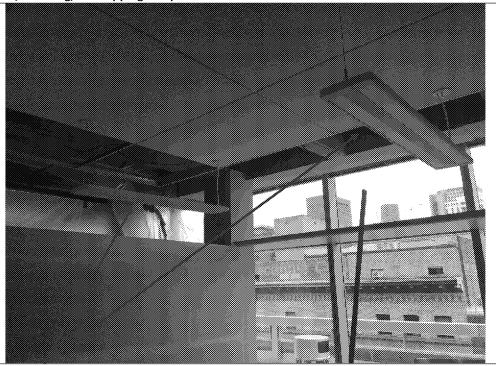
9. Water fountain removed on the 5th floor.



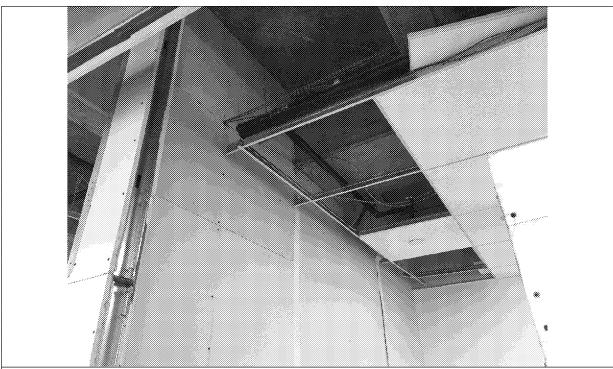
10. View of the dust protection and ventilation tubing near offices 5142, 5143, and conference room 5148.



11. Drywall, mudding, and tapping completed in conference room 5148.



12. New lighting installed in office 5142.



13. Drywall, mudding, and tapping completed at office 5148 on the 5th floor. Drywall going up to ceiling.

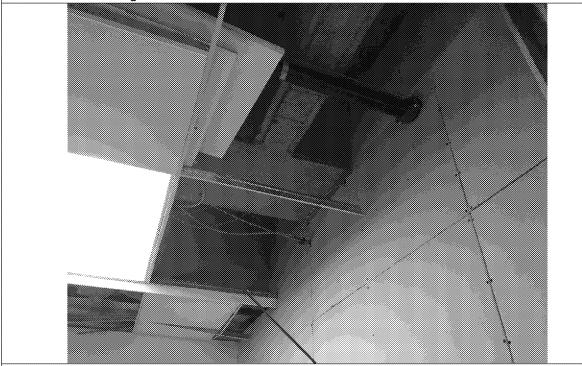


14. Drywall, mudding, and tapping completed at office 5143 on the 5th floor. Drywall going up to ceiling.





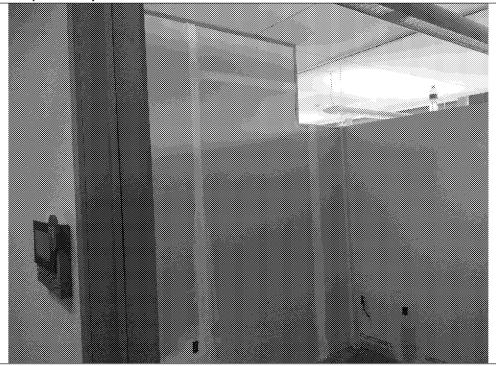
15. Observed cleaning activies on the 5th floor.



16. View of drywall installation and above ceiling HVAC unit in office 5176. Drywall going up to ceiling.



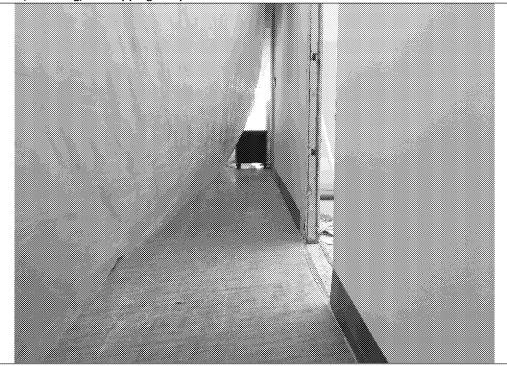
17. Covered up the cubby near 5F22 on the 5th floor.



18. Drywall, mudding, and tapping completed in office 5116.



19. Drywall, mudding, and tapping completed in office 5114.



20. Observed negative pressure, air scrubbers, and plastic protection throughout the 5th floor.

4.0 SAFETY

• Safety issues observed shall be noted and promptly reported to the construction contractor, EPA, and GSA.



ATTACHMENTS:

- 1. Change Order Log
- 2a. Comprehensive Project Schedule NOT INCLUDED IN THIS WEEK'S REPORT
- 2b. Phase II Project Schedule NOT INCLUDED IN THIS WEEK'S REPORT
- 3. Contactor Two Week Look Ahead
- 4. Phase I Punch List Items



Attachment 1 Change Order Log





ATTACHMENT 1 CHANGE ORDER LOG

EPA Wynkoop Building Interior Tenant Finish Project
Denver, Colorado

COR Number	Description	Status	Approval Date	Am	ount Standard		Amount BSAC ^{b/}	No.		Budget	RWA ^{c/} Allocated		Credit		Balance
	Base Proposal (not a change order)	Approved		\$	5,334,419.48		-	-	Π	-	- Allocated		-	Π	-
	Move Contract (not a change order)	Approved	-	Ť	-		_	N1752881	Ś	663,655.86				5	663,655.86
APPROVEL		· · · · · · · · · · · · · · · · · · ·	<u> </u>	1					17	333,533.53	l .	1		Y	
1	Add CO ₂ and Caprolactam to IAQ analyte list	Approved	1/25/2018	\$	5,706.75		-	-	l	-	_		_		
2	Structural floor review for files pallet storage	Approved	1/24/2018	\$	630.00		_	_		_	-	 	_		_
3	Add security back into contract	Approved	1/27/2018	Ė	-	\$	709,999.27	-			-		a		
4	Carpet on 3rd floor collaboration area	Approved	3/1/2018	\$	6,882.75		-	-		_	-		-		_
5	Credit for Lessor's loading dock fencing and gates	Approved		\$	(13,136.55)		-	-		-	-		-		-
6	Antenna - design fees to produce site line plans + 5% Lessor fee	Approved	3/15/2018	\$	1,890.00		_	-		_	-		-		
7	Add dedicated circuit for printer (QTY 1)	Approved	3/15/2018	\$	778.05		-	-		-	-		-		-
8a	Add 2 more dedicated circuits for printers (QTY 2)	Approved	3/15/2018	\$	2,043.90		-	-		=	a		-		æ
8b	Relocate/Install shelving on 5th floor ^{d/}	Approved	5/16/2018		-		-	N1752881	\$	5,915.70				\$	5,915.70
8c	Phase 1 move credit	Approved	5/16/2018		-		-	N1752881				\$	(4,257.73)	\$	(4,257.73)
8d	3rd floor library modification	Approved	5/16/2018		-		-	N1752881	\$	4,589.55				\$	4,589.55
9	Add UPS power circuits to all telecom rooms	Approved	3/22/2018	\$	40,099.50		-	-		-			-		-
10	Add for security enterprise	Approved	3/28/2018			\$	285,784.98	-		_	~		-		_
11	Credit to keep data center pre-action system in-place	Approved	4/23/2018	\$	(8 <i>,</i> 977.50)			-		-	-		-		-
15	PDU Whip Demo on 3rd Floor	Approved	5/1/2018	\$	4,883.55			-			-		-		-
17	Change Order to original LINX Security contract	Approved	5/1/2018		-	\$	95,057.84	-		-	-		-		-
PENDING	I.		<u> </u>	<u> </u>											
5	Antenna - installation	Pending	TBD	Γ	-		-		\$	7,780.50		l		\$	7,780.50
20	Work station signage	Pending	TBD	\$	33,887.07										
***************************************		 Total Value-Base a।	d Change Orders: Total Budget:		5,409,107.00 6,521,067.00	\$ \$	1,090,842.09 3,577,500.00	L		***************************************		-	000000000000000000000000000000000000000		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

Remaining Budget: \$ 1,111,960.00 \$ 2,486,657.91

Note: Base project contract allocation is \$5,334,419.48 (did not include security).

b/ TI = Tenant Improvements.

^{a/} BSAC = Building Specific Amortized Capital.

 $^{^{\}rm c/}$ RWA = Reimbursable Work Authorization.

Attachment 3 Contractor Two Week Look Ahead







Project Name: EPA Completion date: 12/28/2018 Super: Richard Abeyta Updated Monday 6/4/2018

Date

																				Dat	.e								
			Moi	1 Tue	We	d Thu	Fri	Sal	t Sur	Mor	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		Calendar Date>	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Sub / Supplier	Date called	Scheduled Event	0000000000					T																					
		Punch Walk Fixes	Х	X	Х	X	Х	1																					Г
Acoustical		Drywall	Х	X																									
Colorado window	30-May	Glazing track install	Х																										
Custom Air/DRD	28-May	HVAC Under Floor Mod	Х	X				-																					
Custon/Arens		Above Ceiling Modifacations	Х	X	X	X	X	-		Χ	Х	Χ	X	Х															
Acoustical	29-May	Tape and Finish		X	X	X	Х			Χ	X																		
Arch doors	30-May	Door and Hardware delivery				Х																							
D&K Customs		Door Frame/Hardare install	0000000			Х	Х																						
Linx		Data install	Х	X	Х	Х	Х																						
Linx		Security Install	Х	Х	Х	Х	Х																						
Ivan Orkin	30-May	Install new Drinking fountian			Х	Х	Х			Х	Х																		
Colorado Windov	30-May	Fiels Measure Glazing			Х	Х																							
Acoustical	30-May	Ceiling Grid Patch	0			Х	Х																						
Splash		Paint Prime &1st coat	Π			T					Х	Х	Х	Х			Χ	Х	Χ										
AC floors	29-May	Raised floor rework	-		Х																								
		Above ceiling inspections	T					T						Х			Χ												Г
Acousticl		Install Ceiling tile															Χ	Х	Χ	Χ									П
Elements		Flooring install																		X	Х								
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Attachment 4 Phase I Punch List Items





All Punch List Items 107 Items

#	Title	Туре	Assignee Company	Assignee Name	Response Status	Ball In Court	Status	Creator	Date Created	Date Due	Location	Trade	Reference	Priority
107	Open ended conduit above the ceiling						Closed (06/05/ 2018)	Chad Bartlett	05/18/2018	05/31/2018	Level 3>3323 Scanner Area	Electrical		
106	Fire Alarm Strobe Adjustment					Chad Bartiett	Open	Chad Bartlett	05/18/2018	05/31/2018	Common Throughout	Fire Alarm		
105	Cover open junction box						Closed (06/05/ 2018)	Chad Bartlett	05/18/2018	05/31/2018	Level 3>3198 Burn-In Room	Electrical		
104	Re-seat Light Fixtures						Closed (05/29/ 2018)	Chad Bartlett	05/18/2018	05/31/2018	Level 3>3195 Data Center	Electrical		
103	Fire caulk penetrations					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3400 Library	Electrical;Fire Alarm		
1.02	Verify sprinkler location between soffit and 3125					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3125 Office	Sprinkler		
101	Install 2 can lights					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3229 Display	Electrical		
100	Verify vacancy sensor settings and locations					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3114 Conference	Electrical		
99	Shift door to create 12" on the push side						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3114 Conference	Drywall		
98	Linear light fixture mounting heights					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3	Electrical		
97	Cable tray penetration fire rating					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 5>3300 Record Center	Low Voltage		
96	1 hour rating labels and well penetrations					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3300 Record Center	Electrical		
95	Ordinary hazard area at High Density Files					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3300 Record Center	Sprinkler		
94	Rotate light fixture						Closed (05/15/ 2018)	Chad Bartiett	05/15/2018	05/18/2018	Level 3>3224 Office			
93	install wall wash trims and dimming can lights					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3222 Conference	Electrical		
92	Center light fixture in the room per plan						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3222 Conference	Electrical		
91	Trim rubber base						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3229 Display	Flooring		
90	Window trim adjustment					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3229 Display	Glazing		
89	Damaged Handrail		AC Floors Inc.	Bruce Heffner	Unresolved	Bruce Heifner	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3170 Support Center	Flooring		
88	Forward FA drawings to Keith					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3	Fire Alarm		

#	Title	Туре	Assignee Company	Assignee Name	Response Status	Ball In Court	Status	Creator	Date Created	Date Due	Location	Trade	Reference	Priority
87	Door frames to underside to grid at locations next to glass?					Chad Bartlett	Open	Chad Bartlett	05/15/2018	06/08/2018	Level 3	Doors/Frames/ Hardware		
86	Verify rating material at the block wall/deck connection		Boots Construction Company	Richard Abeyta	Unresolved	Richard Abeyta	Open	Chad Bartiett	05/15/2018	05/31/2018	Level 3>3198 Burn-In Room			
85	Floor tile reseat		AC Floors Inc.	Bruce Heffner	Unresolved	Bruce Heifner	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3198 Burn-In Room	Flooring		
84	Shift the light layout per plan						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3198 Burn-In Room	Electrical		
83	install rubber base					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Flooring		
82	install new floor tiles where penetrations exist that are unused			***************************************	***************************************	Chad Bartieft	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Flooring		
81	Repair/replace metal covers at vertical piping					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3170 Support Center	Mechanical / HVAC		
80	Complete fire rating penetrations					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Electrical		
79	Label 1 hour ratings on walls					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Drywall		
78	Add transition strip at carpet					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3194 Comp Stg	Flooring		
77	Add door stop						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3194 Comp Stg	Doors/Frames/ Hardware		
76	install sprinkler cover and re-center head in the ceiling tile					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/18/2018	Level 3>3194 Comp Stg	Sprinkler		
75	install HVAC grille above door					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 4>4156 Comm. Rm	Mechanical / HVAC		
74	Clean paint from the rubber base						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 4>4153 Conference - Yellowstone R	Paint & Wallcovering		
73	Install blank cover plates						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/18/2018	Level 4>4153 Conference - Yellowstone R	Electrical		
72	Reseat HVAC grille						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3170 Support Center	Mechanical / HVAC		
71	Touch up scratches on the doors					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Doors/Frames/ Hardware		
70	Repaint walls upon project completion					Roxanne Marney	Open	Roxanne Marney	05/15/2018	11/01/2018	Level 3>3195 Data Center	Paint & Wallcovering		
69	Remove red tape at ceiling		Boots Construction Company	Richard Abeyta	Unresolved	Richard Abeyta	Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	General Contractor		
68	Secure door frame trim						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Doors/Frames/ Hardware		
67	Add sweep and astragals						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3195 Data Center	Doors/Frames/ Hardware		

#	Title	Туре	Assignee Company	Assignee Name	Response Status	Ball In Court	Status	Creator	Date Created	Date Due	Location	Trade	Reference	Priority
66	Flip ceiling tile around						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3198 Burn-In Room	Ceilings		
65	Add L bracket to secure end panel						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3198 Burn-In Room	Millwork		
64	Carpet at Door Frame						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3212 Office	Flooring		
63	Door does not latch						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3213 Office	Doors/Frames/ Hardware		
62	Close the gap at the top of the door					Chad Bartlett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3213 Office	General Contractor		
61	Cracked light lens						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3213 Office	Electrical		
60	Cracked light lens						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3211 Office	Electrical		
59	Touch up top of door					Roxanne Marney	Open	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3210 Office	Doors/frames/ Hardware		
58	Reseat tile outside door						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3224 Office	Ceilings		
57	Straighten Light Fixture						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3222 Conference	Electrical		
56	Adjust tile at light fixture						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3222 Conference	Ceilings		
55	Reseat ceiling tile						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Common Throughout	Ceilings		
54	Correct Cove Base						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3222 Conference	Flooring		
53	Re-direct HVAC Registers						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3222 Conference	Mechanical / HVAC		
52	Clean up around door frame						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3231 Open Collab	Paint & Wallcovering		
51	Install WP-20						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3222 Conference	Paint & Wallcovering;Drywall		
50	Install WC-1						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3223 Office	Paint & Wallcovering		
49	Repaint soffit						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3231 Open Collab	Paint & Wallcovering		
48	Install wood trim						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3231 Open Collab	Millwork		
47	Add brake metal at glass doors					Chad Bartiett	Open	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3400 Library	Glazing		
46	Repair grid and tile						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3400 Library	Ceilings		
45	Remove wire protruding from the concrete		Boots Construction Company	Richard Abeyta	Unresolved	Richard Abeyta	Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3300 Record Center	General Contractor		

#	Title	Туре	Assignee Company	Assignee Name	Response Status	Ball In Court	Status	Creator	Date Created	Date Due	Location	Trade	Reference	Priority
44	Light lens bowed						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3322 Office	Electrical		
43	Add stop on the door						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3323 Scanner Area	General Contractor		
42	Remove light fixture film						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3323 Scanner Area	Electrical		
41	Clean light fixture						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3102 Office	Cleaners		
40	Clean top of furniture			***************************************			Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3101 Office	Cleaners		
39	Paint touch up						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3101 Office	Paint & Wallcovering		
38	Cut and reseat window seal						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/18/2018	Level 3	Glazing		
37	Add bead of caulk					Roxanne Marney	Open	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3114 Conference	Paint & Wallcovering		
36	Caulk and paint					Roxanne Marney	Open	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3114 Conference	Paint & Wailcovering		
35	Orywall and paint					Roxanne Marney	Open	Roxanna Mamey	05/15/2018	05/31/2018	Level 3>3114 Conference	Paint & Wallcovering		
34	Clean furniture						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3115 Office	Cleaners		
33	Soffit all the way down the corridor				***************************************		Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3100 Open Area	Paint & Wallcovering		
32	Replace light fixture lens						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3115 Office	Electrical		
31	Crack in corner of light lens.						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3116 Office	Electrical		
30	Erase writing on column			000000			Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3117 Office	General Contractor		
29	Replace light fixture lens						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3117 Office	Electrical		
28	Replace light lens.		-	000000			Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3117 Office	Electrical		
27	Paint touch up around door frame						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3300 Record Center	Paint & Wallcovering		
26	Touch up shelves						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3603 Print/Support	Millwork		
25	Paint touch up soffit						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3	Paint & Wallcovering		
24	Align Shelves						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3603 Print/Support	Millwork		
23	Paint around FA device						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>Back Mechanical Room	Paint & Wallcovering		

#	Title	Туре	Assignee Company	Assignee Name	Response Status	Ball In Court	Status	Creator	Date Created	Date Due	Location	Trade	Reference	Priority
22	Add screws to cover plate						Closed (05/29/ 2018)	Chad Bartlett		05/31/2018	Level 3>Back Mechanical Room	General Contractor		
21	Install Cove Base under counter						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>3603 Print/Support	Flooring		
20	Clean/touch up existing ceiling tiles.						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Common Throughout	Ceilings		
19	Replace excessive damaged ceiling tiles						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Common Throughout	Ceilings		
18	Paint touch up at blue tape						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3125 Office	Paint & Wallcovering		
17	Seat ceiling tile						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3125 Office	Ceilings		
16	Seat ceiling tiles						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3126 Files	Ceilings		
15	Paint around FA device						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3126 Files	Paint & Wallcovering		
14	Install ceiling tile and adjust grid						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3126 Files	Ceilings		
13	Reseat HVAC diffuser						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3126 Files	Mechanical / HVAC		
12	Base on exterior						Closed (05/15/ 2018)	Roxanne Marney	05/15/2018	05/31/2018		Flooring		
11	Paint touch up						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3126 Files	Paint & Wallcovering		
10	Paint touch up						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Common Throughout	Paint & Wallcovering		
9	Replace ceiling tile						Closed (06/05/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3126 Files	Ceilings		
8	Clean wall in corridor						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>336 Yoga	Cleaners		
7	Check status cracked mirror					Roxanne Marney	Open	Roxanne Marney	05/15/2018	05/31/2018	Level 3>336 Yoga	General Contractor		
6	Install Rubber Base						Closed (05/29/ 2018)	Roxanne Marney	05/15/2018	05/31/2018	Level 3>336 Yoga	Flooring		
5	Install electric strike						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>336 Yoga	Doors/Frames/ Hardware		
4	Reseat ceiling tile	ļ					Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3138 Fitness Center	Ceilings		
3	Clean rubber base						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3138 Fitness Center	Cleaners		
2	Paint touch up	ļ					Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3138 Fitness Center	Paint & Wallcovering		
1	Install rubber base						Closed (05/29/ 2018)	Chad Bartlett	05/15/2018	05/31/2018	Level 3>3138 Fitness Center	Flooring		